### Report

on

### **Library Orientation Program UG 6<sup>th</sup> Semester** 2021-2022

Date: 02/03/2022 to 05/03/2022



### Organized by:

### **Department of Central Library**

**Bhatter College, Dantan** 

**Paschim Medinipur** 

West Bengal 721426

#### Introduction

After the Lockdown phase when the college reopens, we feel a tremendous need to orient the students about the different kind of library services. We have decided to arrange four Library Orientation Programs according to the semester and each Program is divided into several groups according to the student's strength of subjects to avoid rushes and to maintain the Covid-protocols.

According to this decision the first Library Orientation Program (UG 6<sup>th</sup> Sem.) of the session 2021-2022 is scheduled to be held from 02.03.2022 to 05.03.2022 as per following notice;

Figure 1: Principal's Notice of Library Orientation Program UG 6<sup>th</sup> Sem.

### NOTICE NO. 246 DATED 23.02.2022

Students of UG  $6^{th}$  semester are asked to come to the Library on the following date & time to attend the Library Orientation Programme Positively.

Date	Time	Department
02.03.2022	11.15 a.m. to 1.00 p.m.	Bengali Honours
	2.00 p.m. to 3.30 p.m.	Physics, Chemistry, Mathematics, Geography
03.03.2022	11.15 a.m. to 1.00 p.m.	Education Honours
	2.00 p.m. to 3.30 p.m.	Pol. Sc., Music, Philosophy, Sanskrit
04.03.2022	11.15 a.m. to 1.00 p.m.	English Honours
	2.00 p.m. to 3.30 p.m.	History Honours
05.03.2022	11.15 a.m. to 1.30 p.m.	All General Students

UG  $6^{th}$  semester students will be offered lending service from 07.03.2022 (Monday to Friday, 11:15 a.m. to 3:30 p.m. and Saturday, 11.15 to 1.00 p.m.) . They are asked to come with old college Identity Card.

The classes of the concerned departments will remain suspended during the time of orientation programme of the respective students.



#### **Event Description**

As per notice, students of the concerning departments came to the Central Library and put their signature in the Orientation Register. The librarian, Mr. Amit Kumar Das gradually describe about the different sections and various services of the library. Other library staffs, Mr. Shamit Maiti and Mr. Dipak Paira assist him during this session. The following topics have been discussed in this program;

General description about different sections of the library, i.e., Property Counter, Newspaper Section, Magazines and Journals section, Circulation Section, Reading Room, Local History Collection, Museum etc.;

- How to search the Web-OPAC and procure a book;
- How to retrieve data from N-LIST database;
- About the E-Library, Bhatter College
- About National digital Library of India (NDLI)

#### **Glimpses**

Glimpse 1: Mr. Amit Kumar Das, Librarian of Bhatter College, Dantan, instructs the students how to search the Web-OPAC



Glimpse 2: Mr. Amit Kumar Das, Librarian of Bhatter College, Dantan, instructs the students how to use the E-Library



Attendance Sheet is given below

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#### **CERTIFICATE OF PARTICIPATION**

This is to certify that
Sayani Bhunia
of

Bhatter College, Dantan, Faschim Medinipur, West Bengal

has successfully participated in the Library Orientation Program UG 6th Semester, 2021-2022 organized by Department of Central Library, Bhatter College, Dantan, Paschim Medinipur, West Bengal 721426, from 02/03/2022 to 05/03/2022.

Dr. Pabitra K. Mishra
Principal

Bhatter College, Dantan, W.B., India

Mr. Amit Kumar Das

Organizer

Librarian, Central Library



#### **CERTIFICATE OF PARTICIPATION**

This is to certify that

Dibyendu Das

of

Bhatter College, Dantan, Faschim Medinipur, West Bengal

has successfully participated in the Library Orientation Program UG 6th Semester, 2021-2022 organized by Department of Central Library, Bhatter College, Dantan, Paschim Medinipur, West Bengal 721426, from 02/03/2022 to 05/03/2022.

Dr. Pabitra K. Mishra
Principal

Bhatter College, Dantan, W.B., India

Mr. Amit Kumar Das

Organizer

Librarian, Central Library



#### **CERTIFICATE OF PARTICIPATION**

This is to certify that
Puja Das
of

Bhatter College, Dantan, Faschim Medinipur, West Bengal

has successfully participated in the Library Orientation Program UG 6th Semester, 2021-2022 organized by Department of Central Library, Bhatter College, Dantan, Paschim Medinipur, West Bengal 721426, from 02/03/2022 to 05/03/2022.

Dr. Pabitra K. Mishra
Principal

Bhatter College, Dantan, W.B., India

Mr. Amit Kumar Das

Organizer

Librarian, Central Library



#### **CERTIFICATE OF PARTICIPATION**

This is to certify that

Maitri Kar

of

Bhatter College, Dantan, Faschim Medinipur, West Bengal

has successfully participated in the Library Orientation Program UG 6th Semester, 2021-2022 organized by Department of Central Library, Bhatter College, Dantan, Paschim Medinipur, West Bengal 721426, from 02/03/2022 to 05/03/2022.

Dr. Pabitra K. Mishra
Principal

Bhatter College, Dantan, W.B., India

Mr. Amit Kumar Das

Organizer

Librarian, Central Library



#### **CERTIFICATE OF PARTICIPATION**

This is to certify that

Amit Mahata

of

Bhatter College, Dantan, Faschim Medinipur, West Bengal

has successfully participated in the Library Orientation Program UG 6th Semester, 2021-2022 organized by Department of Central Library, Bhatter College, Dantan, Paschim Medinipur, West Bengal 721426, from 02/03/2022 to 05/03/2022.

Dr. Pabitra K. Mishra
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Mr. Amit Kumar Das

Organizer

Librarian, Central Library