

Planning Committee

(Function: Strategic development, institutional improvement, and aligning academic goals with national standards)

Composition

- Prof Amal Chattopadhyay (Convenor)
- Members
 - Teachers (GB Member/s)
 - Dr Prafulla Kumar Das (Finance Officer)
 - Dr Subhankar Sardar (IQAC Coordinator)
 - Shri Prakash Belji ((Admin staff GB member)
 - Prof Shubhra Chandra (Presiding Officer, ICC)

Grievance Redressal Committee

(Function: Addressing and resolving complaints from students, faculty, and staff in a fair, transparent, and timely manner.)

Composition of the Committee

- Convenor: Prof Arabinda Paul
- 02 Teachers (GB members)
- Dr Rejman Mullick
- Dr Sanatan Das (Deputy Controller of Exam)
- Dr Subhankar Sardar (IQAC Coordinator)
- Dr Kaliram Murmu
- Dr Shubhra Chandra
- Shri Prakash Belji (Admin staff GB member)

Academic Audit Committee

Function: Evaluating curriculum, teaching quality, assessment methods, and departmental performance to ensure academic excellence and compliance with UGC and university standards.

Composition

- Chairperson: Dr Rejman Mullick
- Members:
 - Dr Pranab Barman, Dr Kaliram Murmu, Dr Sanatan Das, Dr Mir Ahammad Ali, Dr Alauddin Dafadar, Prof Sumanta Majumdar (internal auditors)
 - One external subject expert (from another institution or university)
 - Dr Subhankar Sardar (IQAC Coordinator)
 - Prof Arabinda Paul (Member Secretary of the Academic Council)
 - Prof Debarati Hansda (Chairperson, Women's Cell)

Disciplinary Committee

Function: Maintaining campus discipline, investigating cases of misconduct, and recommending corrective actions in accordance with UGC regulations.

Composition

- Chairperson: Principal/TIC
- Member Secretary: Prof Shubhra Chandra
- 02 Teachers (GB members)
- Dr Kaliram Murmu
- Dr Trina Das
- Dr Paramita Chaudhuri
- Shri Prakash Belji (Admin staff GB member)

Internal Complaints Committee (ICC)

Constituted under the Sexual Harassment of Women at Workplace Act, 2013 & as per the UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015

Function: Addressing complaints of sexual harassment, ensuring fair inquiry, and promoting a safe, gender-sensitive campus environment.

- Presiding Officer: Prof Shubhra Chandra
- Prof Amal Chattopadhyay (Faculty member)
- Dr Trina Das (Faculty member)
- Prof Debarati Hansda (Faculty member)
- Shri Prakash Belji (Non-teaching employee)

<ul style="list-style-type: none"> • Smt Mitali Chanda (Non-teaching employee) • Sanjida Bibi (External Member) • One student each from UG, PG, and research levels based on merit basis
<p>Women's Cell</p>
<p>Function: Promoting gender equity, empowering women, and ensuring a safe, inclusive, and respectful campus environment. The Cell works in coordination with the ICC and IQAC to ensure compliance with UGC and NAAC guidelines.</p>
<p>Composition</p> <ul style="list-style-type: none"> • Chairperson: Prof Debarati Hansda • Prof Shubhra Chandra, Dr Trina Das (Faculty Members) • Student Representatives: 01 UG and PG and research level (nominated) • Administrative Staff Member: Smt Mitali Chanda • External Expert: (legal, medical or psychological support)
<p>Equal Opportunity Cell</p>
<p>Function: Ensuring that all students and staff, regardless of caste, gender, religion, disability, or socio-economic background, have equal access to opportunities and resources in the institution. It functions as a statutory umbrella body over the existing Cells, such as the SC/ST Cell, OBC Cell, or any other Cell, without any hindrance or interference to the functioning and mandated activities of the latter.</p>
<ul style="list-style-type: none"> • Chairperson: Dr Pranab Barman • Coordinator: Dr Kaliram Murmu <p>Members:</p> <ul style="list-style-type: none"> • Dr Mir Ahammad Ali, Dr Paramita Chaudhuri, Prof Kamal Sarkar (Faculty representatives) • Shri Ranjan Sing (Non-Teaching Staff Representative) • Student Representatives – Including members from SC/ST/OBC, minority, and PwD categories • External Member – From an NGO or legal background
<p>Career Counselling and Placement Cell</p>
<ul style="list-style-type: none"> • Convener: Dr Uday Chatterjee • Members: <ul style="list-style-type: none"> ○ Dr Pranab Barman, Dr Paramita Chaudhuri, Dr. Kaliram Murmu, Dr Mir Ahammad Ali, Dr Sanatan Das ○ Dr Subhankar Sardar (IQAC Coordinator) ○ Overall Coordinator of the Internship Committee

Research Advisory Council (RAC)

- Chairman: Principal/TIC
- Director: Dr Subhankar Sardar (IQAC Coordinator)
- Finance & Infrastructure: Finance Officer & Head Clerk
- Research Programme Policy and Development: All HODs
- Collaboration and Community: Dr Uday Chatterjee & Dr Mir Ahammad Ali
- Product development, Monitoring & Commercialisation: Prof. Shubhra Chandra, Dr. Swastik Sen Choudhury, Dr Kriti Ranjan Sahu
- IPR, Legal & Ethical Matters: Prof Amal Chattopadhyay, Dr Prafulla Kumar Das, Dr Trina Das & Dr Pranay Pandey, Sri Amit Kumar Das, Librarian

Anti-Ragging Committee

- Chairperson: Principal/TIC
- Convener: Prof Lakshman Bhatta
- Members:
 - Dr Kriti Ranjan Sahu, Prof. Kamal Sarkar, Prof Rabindranath Bera, Prof Amit Das, Prof Shreyashi Mahanti
 - Prof Purna Jana (Secretary, NSS Advisory Committee)
 - I.C. Dantan Police Station, External Member
 - Parent, External Member
 - Shri Ranjan Sing

Outreach Programme Committee

Function: planning and executing community engagement, extension activities, and institutional collaborations that promote social responsibility and experiential learning.

- Chairperson: Principal/TIC
 - Coordinator: Prof Purna Jana, Secretary, NSS Advisory Committee
- Members:
- NSS Programme Officers
 - Dr Chandra Sankar Hazari, Prof Kamal Sarkar, Prof Lakshman Bhatta, Prof Purna Chandra Sahoo, Prof Subarna Jana, Prof Arun Das, Prof Biman Dutta (Faculty representatives)
 - Dr Subhankar Sardar (IQAC Coordinator)
 - Dr Prafulla Kumar Das (Finance Officer)

College Building Committee

Function: Overseeing infrastructure planning, construction, renovation, and maintenance to support academic and institutional growth.

- Chairperson: Principal/TIC
- Convenor: Prof Amal Chattopadhyay

Members:

- Teacher/s (GB members)
- Dr Prafulla Kumar Das (Finance Officer)
- Dr Subhankar Sardar (IQAC Coordinator)
- Shri Prakash Belji (Head Clerk) & Uttam Bhunia (Accountant)
- Engineer: Shri Anup Kumar Das (external)

NIRF Committee

Function: Responsible for collecting, validating, and submitting institutional data to the NIRF.

Chairperson: Principal/TIC

Coordinator: Dr Prafulla Kumar Das

Members

- All Heads and Coordinators
- Research Head
- Dr Sanatan Das (Deputy Controller of Examination)
- Dr Prafulla Kumar Das (Finance Officer)
- Dr Subhankar Sardar (IQAC Coordinator)
- Dr Uday Chatterjee (Coordinator of Placement Cell)
- Shri Amit Kumar Das (Librarian)

AISHE Committee (All India Survey on Higher Education)

Function: Responsible for collecting, verifying, and submitting institutional data to the Ministry of Education's AISHE portal. This data contributes to national education statistics and policy planning.

Chairperson: Principal/TIC

Nodal Officer: Dr Prafulla Kumar Das

Members

- All Heads and Coordinators
- Research Head
- Dr Sanatan Das (Deputy Controller of Examination)
- Dr Prafulla Kumar Das (Finance Officer)

- Dr Uday Chatterjee (Coordinator of Placement Cell)
- Shri Amit Kumar Das (Librarian) Student representative

Examination Committee

Advisory and supervising role in:

- Planning internal and end-semester examinations,
- Coordinating with the COE for scheduling, invigilation, and result processing
- Ensuring confidentiality and integrity in paper setting, moderation, and evaluation
- Monitoring grievance redressal related to examination and assessment
- Maintaining records and supporting audit processes for examination-related documentation

Composition

- Principal/TIC & Chief Controller of Examination
- Dr Sanatan Das, Deputy Controller of Examination (Convener)
- Dr Pranay Pandey, Assistant Controller of Examination
- Prof Purna Jana, Assistant Controller of Examination
- Prof Amal Chattopadhyay, GB Member (Teacher Representative):
- GB Member (Teacher Representative): NA
- Shri Prakash Belji, GB Member (Administrative Staff)
- Prof Shubhra Chandra, Senior female teacher
- Dr Subhankar Sardar, IQAC Coordinator
- Dr Prafulla Kumar Das, Finance Officer
- Dr Kriti Ranjan Sahu, Examination Supervisor
- Prof Diptanu Roy, Examination Supervisor

Library Committee

- Convenor: Sri Amit Kumar Das (Librarian)
- Members:
 - All Heads and Coordinators of the Departments
 - Shri Prakash Belji (Admin staff)

Students' Welfare Committee

Function: Promoting the holistic development, well-being, and active participation of students in academic and co-curricular life.

- Coordinator: Prof Kamal Sarkar
- Members
 - All HODs and Coordinators

- Dr Subhankar Sardar, IQAC Coordinator
- Prof Purna Jana, Secretary NSS
- Prof Debarati Hansda & Prof Sumanta Majumdar(Hostel Superintendents)
- Shri Anupam Pattanayek (Non-Teaching Staff)
- Member Secretary: Prof Lakshman Bhatta

ITI Supervision Committee

Composition

- Convenor: Prof Amal Chattopadhyay
- Teachers (GB members)
- Dr Prafulla Kumar Das (Finance Officer)
- Shri Prakash Belji (Admin staff GB member)

Cultural Committee

Planning and organising cultural events, festivals, exhibitions, and competitions; collaborating with student clubs and external artists; promoting regional and national art forms; maintaining documentation for NAAC/AQAR reporting; and ensuring that the institutional calendar and academic priorities are fulfilled.

- Coordinator: Dr Rejman Mullick
- Members
 - GB members (Teachers)
 - Dr Pranab Barman (Event Management)
 - All faculty, Bengali, English, Sanskrit & Music Depts
 - Dr Mir Ahammad Ali (College Magazine)
 - Dr Swastick Sen Chowdhury, (Media & Promotion Coordinator)
 - Dr Prafulla Kumar Das (Finance Officer)
 - External member (Advisory role)
 - Sri Prakash Belji (Admin GB member)
 - Debiprasad Mahapatra (Non-teaching representative)
- Prof Debarati Hansda (Member Secretary)

Research Publication Committee

Function: To oversee institutional academic publications, planning, ethical review, and dissemination to promote research excellence.

- *Coordinator: Dr Pranab Barman*
- **Members:**
 - All HODs
 - Research Head
 - Dr Subhankar Sardar, IQAC Coordinator
 - Dr Prafulla Kumar Das, Finance Officer
 - Shri Amit Kumar Das (Librarian)

Routine Sub-committee

- **Convenor: Dr Pranab Barman**
- **Members:**
 - All Heads of Departments
 - Dr Subhankar Sardar, IQAC Coordinator
 - Shri Prakash Belji, GB Member
 - Koushik Singha (Logistic support)

UG Academic Sub-committee

Convenor: Prof Amal Chattopadhyay

Members: All HODs, Coordinators, and Convenor of the Routine Subcommittee

PG Academic Sub-committee

- **Convenor: Dr Pranab Barman**
- **Members:**
 - All PG HODs
 - Convenor of the Routine Sub-committee

Prospectus and Website Administration Sub-committee

Composition

- **Convenor: Dr Swastick Sen Chowdhury**
- **Members:**
 - Dr Uday Chatterjee
 - Prof Kamal Sarkar

- Shri Amit Kumar Das (Librarian)
- Shri Debiprasad Mahapatra (Technical support)

Gender Sensitisation Sub-committee

Function: Working under the IQAC, it promotes awareness, equity, and respectful conduct through structured programs like seminars, conferences, workshops, student debates, etc. It integrates gender sensitivity into the institution's quality enhancement framework.

Composition

- Chairperson: Dr Subhankar Sardar, IQAC Coordinator
- Convenor: Dr Trina Das
- Members
 - NSS Officers
 - Dr Paramita Chaudhuri, Eti Samanta, Ruma Paul, Samir Kumar Kuila
 - Mitali Chanda (Non-teaching representative)

IPR Awareness Sub-committee

Function: To organize seminars, workshops, and awareness drives on Intellectual Property Rights (patents, copyrights, trademarks, etc.) under the IQAC.

- Chairperson: Dr Subhankar Sardar, IQAC Coordinator
- Convenor: Dr. Swastick Sen Chowdhury
- Members
 - NSS Officers
 - Dr Uday Chatterjee, Dr Alauddin Dafadar, Prof Shrutilekha Pramanik, Prof Ruma Paul, Prof Lokeswar Manna
 - Shri Amit Kumar Das (Librarian)

Environment and Biodiversity Awareness Sub-committee

Function: To organise awareness programmes, seminars and workshops on green practices, environmental issues and biodiversity under the IQAC.

- Chairperson: Dr Subhankar Sardar, IQAC Coordinator
- Convenor: Dr Uday Chatterjee
- Members:
 - NSS Officers
 - Prof Purna Chandra Sahoo, Prof Amit Das, Prof Shreyashi Mahanti

Seminar Sub-committee
<ul style="list-style-type: none"> • Convenor: Dr Mir Ahammad Ali • Members: <ul style="list-style-type: none"> ○ All Heads and Coordinators of the Departments ○ Dr Subhankar Sardar, IQAC Coordinator ○ Shri Uttam Bhunia ○ Abhijit De & Subhashis Dey (Logistic and Technical support)
CAS Sub-Committee
<ul style="list-style-type: none"> • Convenor: Prof Amal Chattopadhyay • Members: <ul style="list-style-type: none"> ○ Dr Pranab Barman, Arabinda Paul, Prof Shubhra Chandra, Shri Prakash Belji
Sports Sub-committee
<ul style="list-style-type: none"> • Convenor: Dr. Chandra Sankar Hazari • Members: <ul style="list-style-type: none"> ○ Prof Lakshman Bhatta, Dr Sukumar Pramanik, Prof. Subarna Jana, Prof. Biman Kumar Dutta, Prof. Nitai Jana, Sri Tarun Das Mahapatra, Sri Soumen Das ○ Sri Prakash Belji, Head Clerk ○ Shri Prasenjit Sahoo, Shri Lakshman Hemram (Non-teaching staff)
Internship Sub-committee
<ul style="list-style-type: none"> • Prof. Kamal Sarkar, Overall Coordinator • Dr. Alauddin Dafadar, Coordinator, Department of Mathematics • Prof. Diptanu Roy, Coordinator, Department of Commerce • Prof. Debarati Hansda, Coordinator, Department of Music • Prof. Rabindra Nath Bera, Coordinator, Department of Geography • Prof. Santu Pal, Coordinator, Department of Bengali • Prof. Arun Das, Coordinator, Department of Philosophy • Prof. Ranjan Kumar Behera, Coordinator, Department of Education • Prof. Sukumar Khorda, Coordinator, Department of Sanskrit • Prof. Amit Das, Coordinator, Department of Economics • Prof. Shrutilekha Pramanik, Coordinator, Department of Political Science

- Prof. Priya Ranjan Patra, Coordinator, Department of History
- Prof. Samir Kumar Kuila, Coordinator, Department of Sociology
- Prof. Nitai Jana, Coordinator, Department of Physical Education
- Prof. Sutapa Chakraborty, Coordinator, Department of Chemistry
- Prof. Soumya Das, Coordinator, Department of Physics
- Dr. Som Prasad Giri, Coordinator, Department of Anthropology
- Prof. Niladri Mahapatra, Coordinator, Department of English

Community Service Sub-committee

- Prof. Purna Jana, Overall Coordinator
- Prof. Arabinda Pal, Coordinator, Department of Philosophy
- Dr. Alauddin Dafadar, Coordinator, Department of B. Sc.
- Prof. Lakshman Bhatta, Coordinator, Department of Pol. SC.
- Prof. Diptanu Roy, MDC Coordinator
- Prof. Debarati Hansda, Coordinator, Department of Music
- Prof. Lakhindar Das, Coordinator, Department of Bengali
- Prof. Saswati Deb, Coordinator, Department of Sanskrit
- Prof. Lokeswar Manna, Coordinator, Department of History
- Prof. Akashdip Dey, Coordinator, Department of English
- Prof. Arabinda Jana, Coordinator, Department of Education
- Dr. Monisankar Sau, MDC Coordinator
- Prof. Bishnupriya Jana, MDC Coordinator

Self Help Group Sub-committee

- Convenor: Dr. Sanatan Das
- Members
 - Dr. Trina Das, Prof. Purna Jana, Prof. Biman Kumar Dutta, Prof Santu Pal
 - Prakash Belji, Sri Anupam Pattanayak, 8 Shariful Hossain Shaha

Hostel Sub-committee (Boys)

- Convener: Prof Sumanta Majumdar
- Members:
 - Dr Mir Ahammad Ali, Prof. Lakhsman Bhatta, Shambhu Nath Acharya
 - Hostel Superintendent

- Sri Pradip Dey, Sri Debasis Maity

Hostel Sub-committee (Girls)

- Convenor: Prof Debarati Hansda
- Members:
 - Prof. Subarna Jana, Prof Sangita Mondal, Prof Sutapa Chakraborty

Canteen's Sub-committee

- Convenor: Prof. Aurobinda Paul
- Members:
 - Prof. Alauddin Dafadar, Dr. Kaliram Murmu, Prof. Ranjan Kumar Behara, Prof Soumya Das, Sri Anupam Pattanayak, Sri Ranjan Sing

Service Book Sub-committee

- Convenor: Dr Alauddin Dafadar
- Members:
 - Dr Prafulla Kumar Das, Dr Swastick Sen Chowdhury, Dr Mir Ahammad Ali, Dr. Uday Chatterjee
 - Sri Prakash Belji