



Yearly Status Report - 2014-2015

Part A

Data of the Institution

1. Name of the Institution	BHATTER COLLEGE DANTAN
Name of the head of the Institution	Dr. Pabitra Kumar Mishra
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03229253238
Mobile no.	9434053238
Registered Email	principal@bhatthercollege.ac.in
Alternate Email	pabitrakmishra@gmail.com
Address	Bhatter College, Dantan Dantan
City/Town	Paschim Medinipur

State/UT	West Bengal
Pincode	721426
2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Tarun Tapas Mukherjee
Phone no/Alternate Phone no.	03229253238
Mobile no.	9531506898
Registered Email	ttm1974@gmail.com
Alternate Email	principal@bhatthercollege.ac.in
3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://bhatthercollege.ac.in/upload/resource/1411899925_AQAR_2013_14.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional	http://bhatthercollege.ac.in/academic-calenders/

website: Weblink :

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	A	3.01	2015	01-May-2015	30-Apr-2020

6. Date of Establishment of IQAC

13-May-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Faculty development programme.	18-Dec-2014 1	15

[View File](#)**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution/Department/Faculty	NA	UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.	2015 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	300000
Year	2013
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
Improvement of students attendance. Establishment of Folk museum in the Bengali Department. Seminar on Towards Quality Mangement and Enhancement:Preparing for NAAC Reassessment	
View File	
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	

Plan of Action	Achivements/Outcomes
1. To take proper steps for improving the performance of students by remedial coaching and intensive tutorial classes in the upcoming session 201415.	1. Performance of the students in Unit Tests was found better and their final results also improved.
2. To take measures for improving the attendance of students by Counselling and departmental Parent teacher meeting.	2. Percentage of attendance improved
3. To take measures for progress of documentation and digitalization of all records in office and departments.	3. Preparation and preservation of documents continue.
4. Proposed for introduction of Sociology subject in Arts and Hons Course in Science Faculty.	4. For the improvement of teaching & learning in Physical Education, Gymnasium has been added and established.
5. To extend the Infrastructural facilities in electric connection, furniture and equipments in the classrooms, departmental rooms, office and in Library where ever required.	5. The department of History has taken keen interest to study on archive and a Museum has been established for this purpose.
6. New classroom to be constructed for accommodating increasing number of students.	6. For the improvement of research and learning, a Faculty Lounge has been established in the library for teacher & scholars.
7. Research activities to be encouraged.	7. Infrastructural facilities were taken care of and new furniture and equipments were purchased as per needs.
8. Extra-curricular and extension activities of the NSS units and other wings of the college.	8. Teachers spent most of the time during the summer recess attending to university exam. duty and preparing marksheets and other related works.
9. Beautification of the college premises is to be done.	9. Construction of a new building for College Health centre and retiring room is finished

[View File](#)

14. Whether AQAR was placed before statutory body ?	Yes
Name of Statutory Body	Meeting Date
G.B.	11-Jul-2015
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	02-Mar-2015
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2014
Date of Submission	03-Sep-2014
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

College has a well planned mechanism for effective curriculum delivery. At the beginning of the session the departments hold a meeting for unitisation and distribution of curriculum among the faculties of department. A calendar is prepared for the department for all the

teachers to follow, so that every aspect of the curriculum is covered within the time frame. Periodic meetings in the departments are held to review the programme made by the teachers in delivering the curriculum to the students. Periodic meetings are also held by the Academic Sub-committee of the college to review the programme of the departments in covering the syllabus. All proceedings of the departmental meeting as well as Academic Sub-committee meeting are recorded in the meeting books.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Diploma	Diploma in Food Processing	21/05/2014	365	Employability	Food Processing Preservation Food Processing Preservation
Diploma	Diploma in hOSPITALITY mANAGEMENT	21/05/2014	365	Employability	Public Relation Public Relation

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Digital Humanities	11/07/2014	40

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Perception of Impact of Tourism in the life of People of Manali, Himachal Pradesh	24
BA	Socio economic Survey on Dantan -II Block	10
BA	Lok Sanskrit O Lok Shitye Khetra Samikha	64

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedbacks obtained from the students and other stakeholders are initially analysed by the IQAC cell. After analysing the feedback the vest salient points are conveyed to the concerned teachers and other members of the college to redress the anomalies if find any. Feedback is received on various aspects o f the college, which includes - academics, library, laboratory ,office, canteen etc.</p>

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BNGH	112	181	82

[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2014	2273	18	55	2	16

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
55	26	10	5	3	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Students are distributed in groups and teachers are assigned as mentors of the group. Every week the mentor teachers sit with the students to interact with them by way of counselling, listening to their problems and guiding them in their studies. The teacher members serve as a link between the students and college authority in their need. Mentors take the responsibility for the academic progress and psychological wellbeing of their mentees.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2273	57	1 : 39

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
32	14	18	1	8

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2014	Nil	Assistant Professor	NA

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2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BNGH	ANNUAL	07/07/2015	09/10/2015

[View File](#)

2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal assessment examination is part of the University evaluation system and the marks scored in their examinations are taken into consideration by the University at the time of awarding results. Besides that, the college has a system of continuous evaluation of the students. These evaluations are made by teachers through assignments, project works, periodic class room seminars and discussions. The objective is to develop the ability of comprehension and reflection of information by the students.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

University prepare the academic calendar of the session for conduct of examinations and distribution of teaching days of the session. The college further prepares a calendar for teachers to follow the other academic activities of the college. The teachers adhered to the calendar for taking classes, holding seminars, holding internal assessment examination and related matters for effective teaching and learning process. <http://bhattecollege.ac.in/>

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://bhattecollege.ac.in/about-us/mission-statement/>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BNGH	BA	HONS	63	63	98.41

[View File](#)

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://bhattecollege.ac.in/Student_feedback-14-15.pdf

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NA	0	0

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3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date			
No Data Entered/Not Applicable !!!					
3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year					
Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category	
No Data Entered/Not Applicable !!!					
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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year					
Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 - Research Publications and Awards					
3.3.1 - Incentive to the teachers who receive recognition/awards					
State	National	International			
0	0	0			
3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)					
Name of the Department	Number of PhD's Awarded				
NA	Nil				
3.3.3 - Research Publications in the Journals notified on UGC website during the year					
Type	Department	Number of Publication	Average Impact Factor (if any)		
Nil	Bengali	1	0		
View File					
3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year					
Department	Number of Publication				

NA

Nill

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3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	2014	0	NA	Nill

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3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2014	Nill	Nill	NA

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3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	Nill	Nill	Nill

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3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS Day	NSS	4	340

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3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS Adventure Camp at Nagaland 2013	Felicitation	NSS Cell Vidysagar University	19

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3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NA	NA	NA	Nil	Nil

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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	0

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3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NA	NA	01/07/2014	30/06/2015	0

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3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs			
No Data Entered/Not Applicable !!!						
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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES						
4.1 - Physical Facilities						
4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year						
Budget allocated for infrastructure augmentation				Budget utilized for infrastructure development		
55				58.29		
4.1.2 - Details of augmentation in infrastructure facilities during the year						
Facilities			Existing or Newly Added			
Campus Area			Existing			
View File						
4.2 - Library as a Learning Resource						
4.2.1 - Library is automated {Integrated Library Management System (ILMS)}						
Name of the ILMS software		Nature of automation (fully or patially)		Version	Year of automation	
SOUL		Partially		Nil	2008	
4.2.2 - Library Services						
Library Service Type		Existing		Newly Added		Total
Text Books		13309	1448835	434	100146	13743 1548981
View File						
4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc						
Name of the Teacher	Name of the Module	Platform on which module is developed			Date of launching e-content	
No Data Entered/Not Applicable !!!						

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4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	72	1	20	2	0	14	11	2	2
Added	14	0	2	0	0	1	2	0	0
Total	86	1	22	2	0	15	13	2	2

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NA

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
150000	159897	450000	448439

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There is a development committee, comprising of senior teachers, students, administrative members and principal as the chairman to look after the maintenance and upkeep of infrastructure, facilities and equipment of the college. Non-teaching staff such as caretaker and computer maintainer has been engaged by the college to care of maintenance of the equipments. The college is located in a volatile electrical Zone. Suffering from frequent fluctuations of power supply. The college has dedicated transformer inside the college campus for uniform power supply, besides voltage stabilisers are installed at different blocks of the college to check voltage fluctuation. There are two 62.5 and 15 KVA

diesel generator inside the college campus for power back up and five submersible pumping machines with over head tank for uninterrupted water supply to the college and its hostel.

<http://bhattecollege.ac.in/about-iqac/>

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	FREESHIP	742	101890
Financial Support from Other Sources			
a) National	GOVT	1002	0
b) International	OTHERS	55	0

[View File](#)

5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			

[View File](#)

5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2014	Career Counseling	82	224	10	Nil

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	30

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	Nil	Nil	NA	Nil	Nil

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5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2014	15	BA-Bengali	Bengali	Vidyasagar University	MA

[View File](#)

5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	8
SET	2

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		

[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2014	NIL	National	Nill	Nill	Nill	NA

[View File](#)

5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students' Council is formed by holding election among all students every year. Representatives from different classes are elected through the election. The elected representatives elect from themselves different office bearers like President, General Secretary and Secretary of various portfolios like, cultural, Sports, Students' Welfare etc. The general secretary is the member of the college governing body. The students' council organised various cultural, sports, and debate competitions among all students and distribute prizes to the students in the Annual function.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

Yes

The Bhattar College Alumni Association is registered under West Bengal Registration Act and it contributes significantly to the development of the college.

5.4.2 - No. of enrolled Alumni:

184

5.4.3 - Alumni contribution during the year (in Rupees) :

10000

5.4.4 - Meetings/activities organized by Alumni Association :

• The Alumni Association participates in various extra-curricular activities. • It organizes

regular meetings every year. • It is constructed an open stage in the college campus. • It organises seminars every year in the college on topics relating to various aspects of the areas. • It provides training to sports persons in several fields.

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

There are various Sub-committees in the college to look after different activities of the college like Academic Sub-committee, Research Sub-Committee, Publication Sub-committee, Purchases Sub-committee etc. Teachers, Non-teaching Staff and Students are nominating as members of this Sub-committees. They hold periodic meeting and put forth various suggestions which are placed in the Governing Body meeting for approval. Thus, though the Governing Body is the decision making body in the college, the actual decision and suggestions emanate from the Sub-committees in which every members are from stake holders of the college.

6.1.2 - Does the institution have a Management Information System (MIS)?

Partial

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<ul style="list-style-type: none"> • The college follows the rules and regulations for admission as fixed by the affiliating University and the State Govt. • Admission of students to various courses is based on merit and is transparent. • Efforts are made to ensure that all students seeking admission to the various courses stay informed through different modes of publicity. • The college has developed its own website for the convenience of students seeking admission to the college. • Efforts are being made to introduce on line admission process from next session.
Industry Interaction / Collaboration	Various departments of the college have established a reasonably good linkage with the neighbouring industries for doing students project report.
Human Resource Management	<ul style="list-style-type: none"> • The institution has sincere, dedicated and committed faculty and Visionary management. • Staff members have the opportunity to pursue part-time Computer course. • Various workshops and training programs are organised for the benefit of staff members. • Deputation of faculty for FDPs, Conferences and

	Workshops. • Sense of regularity, punctuality, discipline and cooperation is promoted among staff and students in order to create a conducive work culture.
Library, ICT and Physical Infrastructure / Instrumentation	Central library is being equiped with modern facilities to cater needs of students, teachers and the member of Library through Soul Software. College library is registered for N-LIST . Through this facility students can access books and journals.
Research and Development	Four teachers are involved in Research activities for PhD. College publishes for peer reviewed UGC enlisted Journals.
Examination and Evaluation	Class tests alongwith assignments, paper presentations and projects are conducted by all departments. Continuous evaluation are done for practical based papers.
Teaching and Learning	Teachers of the college deliver lectures as per the teaching plans and makes every possible efforts to complete the courses within the scheduled time. The teachers provide the students with adequate books and e-learning materials.
Curriculum Development	Teachers are encourage to attain different training work shops for the accomplishment of outcome based education goals. Inclusion of field works, educational excursion and extension lectures in the field of academics. Complementing traditional written examination with seminar presentation based evaluation .

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	The administrative staff have been given formal training to understand the technicalities pertaining to working on the technology
Finance and Accounts	Partially computerized in Office and Accounts Section. Maintenance of College account through Tally Software.

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2014	NA	NA	NA	Nil

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6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2014	Computer Literacy Drive	Computer Literacy Drive18	18/08/2014	28/09/2014	14	20

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NA	Nil	01/07/2014	30/06/2015	0

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
Group Insurance schemes, Health Check up, Maternity Leave, Credit Co-operative Society and PF facilities	Group Insurance schemes, Health Check up, Maternity Leave, Credit Co-operative Society and PF facilities	Group Insurance schemes, Health Check up,

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has a Finance Sub-committee constructed by the Governing Body monitor the financial matters of the college. Both internal and external members of Governing Body are the members of the Finance Sub-committee. The Finance Sub-committee not only take decision relating the financial matters of the college but also works to conduct internal audit of the college. The department of Higher Education, Govt. Of West Bengal appoints external auditors to audit the financial matters of the college every year and the audit reports are submitted to the Government annually.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NA

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6.4.3 - Total corpus fund generated

000

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Nill	Yes	Academic Sub Committee
Administrative	Yes	University	Yes	IQAC

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

Parents and Teachers periodically hold meeting and interact. Through their meetings the suggestion of the parents are taken and grievance if any are addressed. Such meeting are held at least twice in every session. So that the parents could be informed about their children coming to the college.

6.5.3 - Development programmes for support staff (at least three)

To enrich the support staff of the college various steps are taken by the college. Such as
 i) One member of the Non-teaching staff elected through them becomes the member of the Governing Body. ii) A staff cooperative society exist wherein all the members of the Non-teaching staff are members. Through the society, the staffs obtain financial support in the time of their need. iii) All the staff of the college are covered under insurance scheme.

6.5.4 - Post Accreditation initiative(s) (mention at least three)

Use of ICT in Class rooms Yoga Center Has been established Study Tour and Excursion encouraged

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Issues in Geographical Studies	18/09/2014	18/09/2014	28	41

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- Initiatives have been made to make the college premises a plastic free zone.
- Plantation programmes are undertaken to make the college campus green.
- The NSS units of the college undertake 'Clean the Hospital Campus' programme, under which the cleaning of the hospital

premises is carried out. • The NSS units of the college t initiative towards Tobacco Free Campus

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	15/06/2014	The Prospectus Provides the Students with all necessary information regrading the admission procedure and other details about the college.

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

To make the campus eco-friendly the following steps are taken i) Plantation of trees are taken up regularly to make the campus green. ii) Three floral garden, one fruit garden and one butterfly garden exists in the campus. iii) Solar lights are installed in the campus as a source of alternate energy. iv) College has a large pond which stocks rain water and nurture flora and fauna around it throughout the year. v) Green audit is regularly made to keep the campus eco-friendly.

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

1. Book Fair The college has been celebrating its Annual Festival by holding a Book Fair. The objective of holding the Book Fair in our college is to expose the children and youth of this locality to the world of books. The experience of the Book Fair organised by us encourages us to make it an annual fair. The sight of school children in uniform coming to the book fair on their way to the school and on their way back to their home was an endearing and pleasant sight. 2. Open Access Scholarly Publications Given the huge potential of the internet and the web, the college actively supports scholarly Open Access Initiatives. The online journal of the college namely 'Bhatter College Journal of Multidisciplinary Studies' continues its publication as a humble attempt on our part to negotiate globally with certain issues, which demand multidisciplinary focus and holistic approaches. The college also gives infrastructural support to teachers who are engaged in Open Access publications. Two such attempts Rupkatha Journal on Interdisciplinary Studies in Humanities (www.rupkatha.com) and Chitrolekha Magazine on Art and Design continue their valuable publication.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://bhattecollege.ac.in/>

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision The college aims at overall development of the locality and its adjoining areas directly through education and indirectly through participation in various socio-economic, cultural and welfare activities. Mission The mission of the college as "Satyam Jnanam Anantam", that is, the pursuit of truth, knowledge and infinite within the compass of life finite and transient.

Provide the weblink of the institution

<http://bhattecollege.ac.in/>

8.Future Plans of Actions for Next Academic Year

1. Online Admission 2. Smart class rooms 3. Strengthening of Science Laboratory 4. Introducing honours classes in science stream. 5. Introducing career-oriented certificate

courses. 6. Expanding Open Access Publication.