Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**BHATTER COLLEGE DANTAN**
Name of the head of the Institution	**Dr. Pabitra Kumar Mishra**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03229253238**
Mobile no.	**9434053238**
Registered Email	**principal@bhattercollege.ac.in**
Alternate Email	**pabitrakmishra@gmail.com**
Address	**Bhatter College, Dantan**
City/Town	**Dantan,Paschim Medinipur**
State/UT	**West Bengal**
Pincode	**721426**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Tarun Tapas Mukherjee**
Phone no/Alternate Phone no.	**03229253238**
Mobile no.	**9531506898**
Registered Email	**ttm1974@gmail.com**
Alternate Email	**principal@bhattercollege.ac.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://bhattercollege.ac.in/NAAC/AQAR_15-16.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://bhattercollege.ac.in/Academic_Calendar_2016-2017.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**A**	**3.01**	**2015**	**01-May-2015**	**30-Apr-2020**
1	**B+**	**76.00**	**2007**	**31-Mar-2007**	**30-Mar-2012**

6. Date of Establishment of IQAC	**13-May-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Awarenes Programme on Gereen Campus	**05-Jun-2016** **1**	**247**

Awarenes Programme on General Health of Women	08-Mar-2017 1	242
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Pranab Barman	Seminar on Recent Trends in History : Race, Gender, Environment Urbanization	UGC	2016 2	150000
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC being the nodal agency of the institution always tries to promote and stimulate the academic and administrative performance of the institution consistently and in a continuous manner. Significant Activities and Contributions made during the year with the following objectives and motives • To upgrade ICT, Library and other facilities in each department. • Upgrade facilities in the Boys' Common Room • Monitoring the quality parameters, quality sustenance and enhancement. • Career Counselling are strengthened with books, magazines, newspapers, ICT and other facilities. • Implemented personality development programmes, value added certificate courses preplacement training programmes for the students • Continuing promoting Open Access publication by publishing an ejournal of international standards and promoting traditional mode of publication in hard format. • Participating in global Marking out certain issues demanding urgent attention and inviting valuable research papers, surveys and • Facilitating financial support to the students for obtaining various

scholarships. • Continuing Remedial Coaching classes for SC, ST, OBC and Minority students under UGC scheme. • Continuing Coaching Classes for Entry in Services for SC, ST, OBC and Minority students under UGC scheme. • To develop fluency in English and to get good placement

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To extend social responsibility for voter awareness, ,Voter card & AADHAR enrolment programmes.	New classroom constructed for accommodating increasing number of students.
Beautification of the premises is to be done.	Extended the Infrastructural facilities in electric connection, furniture and equipments in the classrooms, departmental rooms, office and in Library where ever required.
Extra-curricular and extension activities of the NSS units and other wings of the college.	Documentation and digitalization of all records in office and departments are in progress.
New classroom to be constructed for accommodating increasing number of students.	Teachers spent most of the time during the summer recess attending to university exam. duty and preparing mark sheets and other related works.
To extend the Infrastructural facilities in electric connection, furniture and equipments in the classrooms, departmental rooms, office and in Library where ever required.	Infrastructural facilities were taken care of and new furniture and equipments were purchased as per needs.
To take measures for progress of documentation and digitalization of all records in office and departments.	National level Seminal of Sahitya Academy on " Contemporary Women writings on Eastern Regional Languages" was held 26-27 Sept 2016
To take measures for improving the attendance of students by Counselling and departmental Parent teacher meeting.	The department of History has organised a UGC Sponsored National level Two days seminar on "Recent trends in History : Race,Gender,Environment & Urbanization".
To take proper steps for improving the performance of students by remedial coaching and intensive tutorial classes in the upcoming session.	Preparation and preservation of documents continue.
Installation of CCTV in the college	Percentage of attendance improved
Introduction of new course in Defence studies N.S.S.	Performance of the students in Unit Tests was found better and their final results also improved.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
G.B.	24-Aug-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	05-Apr-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The college has an MIS software named Smart college which runs from a central database in networked condition and data generated from various computers are stored there. Descriptive and analytical data are retrieved for various purposed. The financial management of the college is also executed through this software. Library Management system is incorporated in the current session.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

College has a well planned mechanism for effective curriculum delivery. At the beginning of the session the departments hold a meeting for unitisation and distribution of curriculum among the faculties of department. A calendar is prepared for the department for all the teachers to follow, so that every aspect of the curriculum is covered within the time frame. Periodic meetings in the departments are held to review the programme made by the teachers in delivering the curriculum to the students. Periodic meetings are also held by the Academic Sub-committee of the college to review the programme of the departments in covering the syllabus. All proceedings of the departmental meeting as well as Academic Sub-committee meeting are recorded in the meeting books.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	Nil	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NA	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL0	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	PERCEPTION ON THE IMPACT OF BRICK KILNS -A CASE STUDY OF PANITUNIA OF DANTAN-I BLOCK	28
BA	SOCIO-ECONOMIC SURVEY ON THE "BORAH"	8
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Bengali	133	218	121
BA	English	117	139	109
BA	History	96	42	38
BA	Political Sc	77	28	15
BA	Philosophy	77	38	27
BA	Sanskrit	103	45	35
BSc	ECONOMICS	42	2	Nill
BSc	Geography	70	44	35
BA	Education	70	65	59
BSc	Mathematics 28 13	28	13	10

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	2315	Nill	57	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
41	30	5	5	1	5

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students are distributed in groups and teachers are assigned as mentors of the group. Every week the mentor teachers sit with the students to interact with them by way of counselling, listening to their problems and guiding

them in their studies. The teacher members serve as a link between the students and college authority in their need. Mentors take the responsibility for the academic progress and psychological wellbeing of their mentees.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2315	57	1:41

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
32	21	11	9	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NA

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	PHSH	Annual	03/07/2017	23/11/2017
BSc	GEOH	Annual	03/07/2017	23/11/2017
BA	SANH	Annual	30/05/2017	23/11/2017
BA	ENGH	Annual	30/05/2017	23/11/2017
BA	BNGH	Annual	30/06/2017	23/11/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal assessment examination is part of the University evaluation system and the marks scored in their examinations are taken into consideration by the University at the time of awarding results. Besides that, the college has a system of continuous evaluation of the students. These evaluations are made by teachers through assignments, project works, periodic class room seminars and discussions. The objective is to develop the ability of comprehension and reflection of information by the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

University preparess the academic calendar of the session for conduct of examinations and distribution of teaching days of the session. The college further prepares a calendar for teachers to follow the other academic activities of the college.The teachers adhered to the calendar for taking classes, holding seminars, holding internal assessment examination and related

matters for effective teaching and learning process.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

NOT DISPLAYED

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BNGH	BA	Hons	57	56	98.25

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://bhattercollege.ac.in/student-feedback-16-17.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NA	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Computer Literacy Programmee	DEPT OF COMMERCE WEBEL TECHNOLOGY	22/08/2016

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NA	NA	Nill	NA

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NA	NA	NA	NA	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	CHEMISTRY	1	1.42
International	CHEMISTRY	1	1.83
International	BENGALI	1	0
International	MATH	1	0
International	MATH	1	0
International	PHILOSOPHY	1	0
International	ENGLISH	1	0
National	POLITICAL SCIENCE	1	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	2
Chemistry	1
Bengali	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NA	NA	Nill	0	NA	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NA	NA	Nill	Nill	Nill	NA

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local

Presented papers	5	22	Nill	3

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Clean Campus	Bhatter College	4	400

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NIL	NA	Nill

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
SWACHH BHARAT	NSS UNITS	COLLEGE CAMPUS CLEANING, HOSPITAL CLEANING, SEMINAR	3	150

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NA	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NA	NA	Nill	Nill	0

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate

houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NA	Nill
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6000000	6049679

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	14435	1998889	578	163370	15013	2162259
Reference Books	6229	806668	248	70016	6477	876684
e-Books	100000	5000	Nill	Nill	100000	5000
Journals	40	19747	Nill	Nill	40	19747
e-Journals	4000	5000	Nill	Nill	4000	5000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content

NIL	NA	NA	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	86	1	22	2	0	15	15	2	2
Added	0	0	0	0	0	0	0	0	0
Total	86	1	22	2	0	15	15	2	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
170000	168900	50000	44124

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There is development committee comprising of senior teachers, students and administration staff to look after the maintenance and upkeep of infrastructure, facility and equipment
http://bhattercollege.ac.in/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial support from institution	580	107515
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching	Nill	350	All Department s
YOGA	Nill	50	Physical Edn Dept

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2016	Nil	Nill	Nill	Nill	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	60

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	NA	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2016	10	BA	HISTORY	Vidyasagar University, RBU	MA
2016	6	BA	EDUCATION	NSOU, JU , VU & RBU	MA
2016	3	BA	HISTORY	VIDYASAGAR UNIVERSITY,	MA
2016	2	BA	PHILOSOPHY	Vidyasagar University	MA
2016	5	BA	SANSKRIT	VU- 01 RBU(DDE)- 04	MA

| 2016 | 3 | BA | POLITICAL SCIENCE | VIDYASAGAR UNIVERSITY, | MA |

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Function	Institutional	1200
Cultural	Institutional	221
Sports	Institutional	147

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	Champion	National	1	Nill	BCD-24	Jhantu Pradhan
2016	1st Prize	National	Nill	1	BCD-86	ARCHANA NAYEK

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students' Council is formed by holding election among all students every year. Representatives from different classes are elected through the election. The elected representatives elect from themselves different office bearers like President, General Secretary and Secretary of various portfolios like, cultural, Sports, Students' Welfare etc. The general secretary is the member of the college governing body. The students' council organised various cultural, sports, and debate competitions among all students and distribute prizes to the students in the Annual function.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Bhatter College Alumni Association is registered Under West Bengal Registration Act

5.4.2 – No. of enrolled Alumni:

184

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

• The Alumni Association participates in various extra-curricular activities. • It organizes regular meetings every year. • It organises seminars every year in the college on topics relating to various aspects of the areas. • It provides training to sports persons in several fields.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

There are various Sub-committees in the college to look after different activities of the college like Academic Sub-committee, Research Sub-Committee, Publication Sub-committee, Purchases Sub-committee etc. Teachers, Non-teaching Staff and Students are nominating as members of this Sub-committees. They hold periodic meeting and put forth various suggestions which are placed in the Governing Body meeting for approval. Thus, though the Governing Body is the decision making body in the college, the actual decision and suggestions emanate from the Sub-committees in which every members are from stake holders of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	**• The college follows the rules and regulations for admission as fixed by the affiliating University and the State Govt. • Admission of students to various courses is based on merit and is transparent. • Efforts are made to ensure that all students seeking admission to the various courses stay informed through different modes of publicity. • The college has developed its own website for the convenience of students seeking admission to the college. • Efforts are being made to introduce on line admission process from next session**
Industry Interaction / Collaboration	**Some departments of the college have established a reasonably good linkage with the neighbouring industries for doing students project report.**
Human Resource Management	**• The institution has sincere, dedicated and committed faculty and Visionary management. • Staff members have the opportunity to pursue part-time Computer course. • Various workshops and training programs are organised for the benefit of staff**

	members. • Deputation of faculty for FDPs, Conferences and Workshops. • Sense of regularity, punctuality, discipline and cooperation is promoted among staff and students in order to create a conducive work culture.
Library, ICT and Physical Infrastructure / Instrumentation	• Central Library the heart of the college is being equipped with modern facilities to cater the need of students, teachers and the member of library through Soul Software. • College library registered for N-LIST. Through this facility students can access books and journals
Research and Development	• Establishing research sub-committee for inculcating research atmosphere. • Teachers are encouraged to write in national and international journals and books. • Teachers are encouraged to pursue research degrees. • Research materials are provided to the faculty to enhance their research capabilities. • Out of 21 permanent teaching staff in the college7 teachers have Ph. D. Four teachers are doing Ph. D programme. • The College journal with ISSN both on line and print version is being regularly published, which are enlisted in the UGC list of Journals.
Examination and Evaluation	• Internal Examinations are conducted at regular intervals. (Academic calendar attached). • University Examinations are conducted as per the norms and regulations of the Vidyasagar University, Midnapore.
Teaching and Learning	• Preparing academic calendar • Using advanced ICT based method of teaching • Conducting unit test, group discussions and home assignment etc. • Surprise Test • Conducting preliminary examination with innovative known and unknown options. • Exposing student for outdoor learning through educational trips, excursions, camps etc.
Curriculum Development	Our College is affiliated to the Vidyasagar University, Midnapore and bound to follow the University Syllabi designed by the respective Board of Studies of the University.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	Office Automation
Finance and Accounts	Partial Computerized Office Account Section Collection of fees online

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Nil	NA	NA	Nill

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	(STC) Basic Skill of Councelling	NA	10/01/2017	16/01/2017	1	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
(STC) Basic Skill of Councelling	1	10/10/2017	16/10/2017	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
9	9	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group Insurance schemes, Health Check up, Maternity Leave, Credit Co-operative Society and PF facilities	Group Insurance schemes, Health Check up, Maternity Leave, Credit Co-operative Society and PF facilities	Group Insurance schemes Health Check up

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has a Finance Sub-committee constructed by the Governing Body

monitor the financial matters of the college. Both internal and external members of Governing Body are the members of the Finance Sub-committee. The Finance Sub-committee not only take decision relating the financial matters of the college but also works to conduct internal audit of the college. The department of Higher Education, Govt. Of West Bengal appoints external auditors to audit the financial matters of the college every year and the audit reports are submitted to the Government annually.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	NA

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	Academic Subcommittee
Administrative	Yes	University	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents and Teachers periodically hold meeting and interact. Through their meetings the suggestion of the parents are taken and grievance if any are addressed. Such meeting are held at least twice in every session. So that the parents could be informed about their children coming to the college.

6.5.3 – Development programmes for support staff (at least three)

To enrich the support staff of the college various steps are taken by the college. Such as i) One member of the Non-teaching staff elected through them becomes the member of the Governing Body. ii) A staff cooperative society exist wherein all the members of the Non-teaching staff are members. Through the society, the staffs obtain financial support in the time of their need. iii) All the staff of the college are covered under insurance scheme

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Book Fair conducted 2.Purified Water in all floors is provided 3.Skill Development Training Provided

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality	Date of	Duration From	Duration To	Number of

initiative by IQAC	conducting IQAC				participants
Nill	To take proper steps for improving the performance of students by remedial coaching and intensive tutorial classes in the upcoming session	01/08/2016	01/01/2016	28/02/2017	410
Nill	Save water ,save electricity campaign by NSS	05/09/2016	05/09/2016	15/09/2016	300
Nill	Awareness on E Resource	21/11/2016	21/11/2016	28/11/2016	740
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
• The college organises tree plantation programme in the college campus and in the adopted village during the NSS camps. • The NSS Units undertake various awareness programmes relating to environmental protection. • Students are made aware not to use plastics within the campus

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

Nill	Nill	Nill	Nill	Nill	NA	NA	Nill

community

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct and professional ethics	15/05/2016	Code of Conduct and professional ethics are circulated to all stakeholders through the College Prospectus

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Indepenence day	15/08/2016	15/08/2016	54
Celebration of Repblic Day	26/01/2017	26/01/2017	78
Celebration of Basanta Utsab	12/03/2017	12/03/2017	241
World AIDS Prevention Day	01/12/2016	01/12/2016	148

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Initiatives have been taken to make the college plastic free zone. • Plantation programmes are undertaken to make the college campus green. • The NSS units of the college undertake 'Clean the College Campus' programme, under which the cleaning of the college premises is carried out. • The NSS units of the college undertake initiative towards Tobacco Free Campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Book Fair The college has been celebrating its Annual Festival by holding a Book Fair. The objective of holding the Book Fair in our college is to expose the children and youth of this locality to the world of books. The experience of the Book Fair organised by us encourages us to make it an annual fair. The sight of school children in uniform coming to the book fair on their way to the school and on their way back to their home was an endearing and pleasant sight. We also promote handicrafts by inviting the entrepreneurs to display their crafts in the book fair. 2. Open Access Scholarly Publications Given the huge potential of the internet and the web, the college actively supports scholarly Open Access Initiatives. The online journal of the college namely 'Bhatter College Journal of Multidisciplinary Studies' continues its publication as a humble attempt on our part to negotiate globally with certain issues, which demand multidisciplinary focus and holistic approaches. The college also gives infrastructural support to teachers who are engaged in Open Access publications. Two such attempts Rupkatha Journal on Interdisciplinary Studies in Humanities (www.rupkatha.com) and Chitrolekha Magazine on Art and Design continue their valuable publication.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://bhattercollege.ac.in/NAAC/7.2.1_2016-17_(Best_Practices).pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision The college aims at overall development of the locality and its adjoining areas directly through education and indirectly through participation in various socio-economic, cultural and welfare activities. Mission The mission of the college as "Satyam Jnanam Anantam", that is, the pursuit of truth, knowledge and infinite within the compass of life finite and transient.

Provide the weblink of the institution
http://bhattercollege.ac.in/NAAC/7.3.1_2016-17_Institutional_distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

2. Smart class rooms 3. Strengthening of Science Laboratory 4. Introducing career-oriented certificate courses. 5. Expanding Open Access Publication