

**Bhatter College, Dantan**  
**P.O. \_ Dantan, Dist. – Paschim Medinipur.**

Meeting No. – 1  
Date – 13.07.2016

Place – Principal's Room  
Time – 11:00 a.m.

**Proceedings of the meeting of the IQAC dated 13.07.2016.**

**Names of Members present :**


1. Sd/- Dr. Pabitra Kumar Mishra
2. Sd/- Prof. Bibhu RanjanGiri
3. Sd/- Prof. Amal Chattopadhyay
4. Sd/- Prof. Tarun Tapas Mukherjee
5. Sd/- Prof. Pranab Barman
6. Sd/- Prof. Jatindranath Misra, Ex-Associate Professor
7. Sd/- Sri Prakash Belji

Dr. P. K. Mishra, Chairman of the IQAC takes the chair and the meeting starts.

**Excerpt of the Resolutions :**


1. Introduction of new course in Defence studies & N.S.S.
2. Installation of CCTV in the college
3. To take proper steps for improving the performance of students by remedial coaching and intensive tutorial classes in the upcoming session.
4. To take measures for improving the attendance of students by Counseling and departmental Parent teacher meeting.
5. To take measures for progress of documentation and digitalization of all records in office and departments.
6. To extend the Infrastructural facilities in electric connection, furniture and equipments in the classrooms, departmental rooms, office and in Library where ever required.
7. New classroom to be constructed for accommodating increasing number of students.
8. Research activities to be encouraged.
9. Extra-curricular and extension activities of the NSS units and other wings of the college.
10. Beautification of the premises is to be done.
11. Training for soft skill development of students
12. To extend social responsibility for Voter Awareness, Voter Card& AADHAR enrolment programmes.
13. Computer Literacy programme for student teacher and office staff
14. Library orientation programme for Teacher and students
15. To Strengthen the use of ICT in teaching and learning
16. To promote Departmental seminars, Group discussion, Subject based quiz
17. Initiative for Movie Shows, Music Sessions, Painting Shows and Youth Parliament Competition

The meeting ends with a vote of thanks to the chair.

  
(Dr. P. K. Mishra)  
Principal  
Bhatter College,Dantan  
Paschim Medinipur

## **ACTION TAKEN REPORT FOR THE YEAR 2016-2017**

Performance of the students in Unit Tests was found better and their final results also improved.
Percentage of attendance improved
Preparation and preservation of documents continue.
The department of History has organised a UGC Sponsored National level Two days seminar on “Recent trends in History : Race, Gender, Environment & Urbanization”.
National level Seminal of Sahitya Academy on “ Contemporary Women writings on Eastern Regional Languages” was held 26-27 Sept 2016
Infrastructural facilities were taken care of and new furniture and equipments were purchased as per needs.
Teachers spent most of the time during the summer recess attending to university exam. duty and preparing mark sheets and other related works.
Documentation and digitalization of all records in office and departments are in progress.
Extended the Infrastructural facilities in electric connection, furniture and equipments in the classrooms, departmental rooms, office and in Library where ever required.
New classroom constructed for accommodating increasing number of students.
Increasing number of Faculties have taken up Research Activities

  
(Dr. P. K. Mishra)  
**Principal**  
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Meeting No. – 1  
Date – 04.07.2017

Place – Principal's Room  
Time – 12:30 p.m.

**Proceedings of the meeting of the IQAC dated 04.07.2017.**

Name of Members present :

1. Dr. Pabitra Kumar Mishra
2. Prof. Bibhu Ranjan Giri
3. Prof. Amal Chattopadhyay
4. Prof. Tarun Tapas Mukherjee
5. Prof. Pranab Barman
6. Sri Prakash Belji
7. Ex-Prof. Sri Jatindranath Misra

Dr. P. K. Mishra, Chairman of the IQAC takes the chair and the meeting starts.

**Resolutions :**

1. To upgrade ICT facilities in each department, digitalisation of library done.
2. Upgrade facilities in the Boys' Common Room
3. Monitoring the quality parameters, quality sustenance and enhancement.
4. Career Counselling to be strengthened with books, magazines, newspapers, ICT and other facilities.
5. Implementation personality development programmes, value added certificate courses & pre-placement training programmes for the students
6. Continuing promotion of Open Access publication by publishing an e-journal of international standards and promoting traditional mode of publication in hard format.
7. Participating in global Marking out certain issues demanding urgent attention and inviting valuable research papers, surveys.
8. Facilitating financial support to the students for obtaining various scholarships.
9. Continuing Remedial Coaching classes for SC, ST, OBC and Minority students under UGC scheme.
10. Continuing Coaching Classes for Entry in Services for SC, ST, OBC, Minority & economically weaker section students under UGC scheme.
11. Introduction of regular PG Courses & UG course in Anthropology
12. Installation of sanitary napkin vending machine
13. Upgradation of Software in college office
14. Biometric attendance for staff
15. To take measures for improving the attendance of students by Counselling and departmental Parent teacher meeting.
16. To extend the Infrastructural facilities in electric connection, furniture and equipments in the classrooms, departmental rooms, office and in Library where ever required.
17. New classroom to be constructed for accommodating increasing number of students.
18. Research activities to be encouraged.
19. Seminars, conferences and invited talks to be arranged.
  1. To extend social responsibility for voter awareness, Voter Card & AADHAR enrolment programmes.



(Dr. P. K. Mishra)

**Principal**  
**Bhatter College, Dantan**  
**Paschim Medinipur**

## **ACTION TAKEN REPORT FOR THE YEAR 2017-2018**

UG Course in N.S.S. and Defence studies have been introduced
Motivational class was conducted for the first-year students immediately after admission.
Performance of the students in Unit Tests was found better and their final results also improved.
Percentage of attendance improved
Preparation and preservation of documents continue.
Infrastructural facilities were taken care of and new furniture and equipments were purchased as per needs.
Teachers spent most of the time during the summer recess attending to university exam. duty and preparing marksheets and other related works.
Documentation and digitalization of all records in office and departments are in progress.
Extended the Infrastructural facilities in electric connection, furniture and equipments in the classrooms, departmental rooms, office and in Library where ever required.
New classroom to be constructed for accommodating increasing number of students.
Increasing number of Faculties have taken up Research Activities.



(Dr. P. K. Mishra)

**Principal**  
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Meeting No. – 1  
Date – 19.09.2018

Place – Principal's Room  
Time – 03:00 p.m.

**Proceedings of the meeting of the IQAC dated 19.09.2018.**

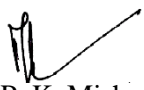
**Name of Members present :**

1. Dr. Pabitra Kumar Mishra
2. Prof. Bibhu Ranjan Giri
3. Prof. Amal Chattopadhyay
4. Prof. Tarun Tapas Mukherjee
5. Prof. Pranab Barman
6. Sri Prakash Belji
7. Ex-Prof. Sri Jatindranath Misra

Dr. P. K. Mishra, Chairman of the IQAC takes the chair and the meeting starts.


**Resolutions :**

1. Introduction of Postgraduate courses in various subjects
2. Introduction of new courses in the UG Level
3. Introduction of CBCS and Semester system in the UG and PG level
4. Infrastructural expansion and appointment of teachers for implementing the CBCS.
5. The laboratories of the departments of Physics and Chemistry to be upgraded.
6. Learning resources to be strengthened
7. Increased implementation of constructivist pedagogy, critical pedagogy and techno-pedagogy in teaching-learning.
8. Increased use of ICT in teaching learning
9. Library automation to be completed.
10. Coaching for various competitive examinations
11. Promotion of teachers' training and academic development
12. Scholarship facilities to be strengthened
13. Institutional social responsibility
14. Gender sensitization
15. Financial transaction to be made cashless and automated.
16. Sports infrastructure and facilities to be upgraded.
17. Hostel facilities to be upgraded

  
(Dr. P. K. Mishra)  
Principal  
Bhatter College, Dantan  
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## **ACTION TAKEN REPORT FOR THE YEAR 2018-2019**

Introduction of M.A in Bengali, English, Education and History
Introduction of Sociology (General) and Anthropology (General) in the UG Level
Introduced and implemented
(Number) classrooms constructed and certain departments arranged as independent blocks and (number) full-time teachers and (number) guest teachers appointed.
Upgraded through RUSA grant.
The central library and the departmental libraries were upgraded with purchase of new books and journals and addition of computer facility and appointment of new staff.
The teachers adopted new pedagogy and tried to implement them through various programmes like field survey, projects, students' seminars, dramatization, quiz etc.
A dedicated Smart Classroom was created with the financial help of the Govt of West Bengal. Some other classrooms were also converted into smart classrooms. Teachers made increased use of online and soft materials and encouraged students to use the internet resources from their smart phones.
Library transaction was made fully automated.
Coaching for NET/SET, WBSSC and PG entrance test was organized at various departments. Programmes were taken in collaboration with RICE for competitive examinations.
The college took policies which facilitated teachers' training in and outside and college and they participated in seminars, conferences and FDP programmes.
Scholarship section was introduced with appointment of new staff.
Various programmes taken up by the college, departments and the NSS units.
Awareness of gender neutrality is created consciously by the teachers in the classroom, by organizing various programmes and observance of Days like Kanyashree Dibas.
Implemented
The college ground was excavated and then refilled with new soil and sand.
Construction of the first floor of the Girls' Hostel was completed, and construction work for a new boys' hostel started.

  
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Principal  
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Meeting No. – 1  
Date – 05.07.2019


Place – Principal's Room  
Time – 01:00 p.m.

**Proceedings of the meeting of the IQAC dated 05.07.2019.**

The IQAC Chairman proposed the following initiatives will be taken up for the academic year 2019-2020 for betterment of the students' progression as well as institute.


1. Introduction of Sanskrit & Political Science in Postgraduate level.
2. Introduction of Bio-science in UG Level
3. Introduction of some certificate courses
4. Initiative for extension of competency development of students in the college.
5. MOU with reputed University/College for academic development
6. Initiative for Workshop Cum Training Programme on Handicraft for students
7. Initiative for certificate course on "First Aid" for students with collaboration with St. Jhons Ambulance, Kolkata.
8. Initiative to increase the departmental seminar and workshop.
9. Initiative to increase departmental study tour for practical benefit of students.
10. Initiative for awareness programme on career and prospect of Indian Army for specially Physical Education students.
11. Initiative for Career awareness on the prospect of government jobs for students with various competent authorities.
12. To observe the bicentenary of Iswar Chandra Vidyasagar throughout the year.
13. Initiative to constitute a 'Constitution Club' for knowledge on our constitution
14. Initiative for membership of Cine Club.
15. Infrastructural expansion for implementing the CBCS courses.
16. Learning e-resource platforms in the e-library portal to be strengthened
17. Continuing of Coaching for various competitive examinations
18. Continuing of Remedial classes for students.
19. Initiative for publishing a "Gazetteer of Dantan" on different aspects as social responsibilities.

It is unanimously resolved the above-mentioned proposal and the Chairman & IQAC Co-ordinator be requested to take appropriate steps in this regard.

  
(Dr. P. K. Mishra)  
Principal  
Bhatter College, Dantan  
Paschim Medinipur

## **ACTION TAKEN REPORT FOR THE YEAR 2019-2020**

Certificate Courses on Spoken Sanskrit, Human Rights & Interdisciplinary Centre for Performance Studies introduced
Introduction of Professional Competency Development Programme for Students implemented
Various programmes like Essay Competition, Quiz, Seminars etc are done during the observance of bicentenary of Iswar Chandra Vidyasagar throughout the year
Constitution Club has been constituted
New Class room buildings constructed
E resources platforms are indexed in the library portal which offers few billions of e resources like e-book, e-journals, magazines, newspapers, data-sets, media files, references, theses, etc. At free of cost.
MOU signed with Presidency University
Study Tour conducted by the departments of History, Geography, English & Bengali
Seminars are conducted by Several departments
Remedial Coaching conducted
Several outreach programmes conducted in the adopted villages by NSS & UBA

  
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Principal  
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**Bhatter College, Dantan**  
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Meeting No. – 1  
Date – 22.07.2020

Place – Principal's Room  
Time – 05:00 p.m.

**Proceedings of the meeting of the IQAC dated 22.07.2020.**

**Name of Members present :**

1. Dr. Pabitra Kumar Mishra
2. Prof. Bibhu Ranjan Giri
3. Prof. Tarun Tapas Mukherjee
4. Prof. Pranab Barman
5. Prof. Prafulla Kumar Das
6. Prof. Shubhra Chandra
7. Sri Prakash Belji

Dr. P. K. Mishra, Chairman of the IQAC takes the chair and the meeting starts.

**Resolutions :**

The IQAC Chairman proposed the following initiatives will be taken up for the academic year 2020-2021 for betterment of the students' progression as well as institute.

- a) Encouraged the departments to organize Webinars and various online activities, wherein IQAC will provide all the collaborative assistance as per NAAC guidelines due to COVID-19 Pandemic situation.
- b) Organize programmes on Intellectual Property Rights (IPR) and Laws, programmes envisioning incubation centres and environmental protection.
- c) Introduction of some skill-based Job oriented certificate courses.
- d) Initiative to College Website be updated at the earliest
- e) Organise teacher trainees should be groomed and given more hands-on training on the online teaching methods and techniques in order to cater to the needs of the hour. This would enhance their adaptability as they would bring in these tools to the college, especially in the current pandemic situation.
- f) More Initiative for extension of competency development of students in the college.
- g) MOU with reputed college for academic development.
- h) Initiative for Career awareness on the prospect of government jobs for students with various competent authorities.
- i) Proposal invite to the departments to introduce add-on course for knowledge on different aspects to the students.
- j) Infrastructural expansion for Post Graduate courses.
- k) Learning e-resource platforms in the e-library portal through National Digital Library of India.
- l) Continuing of Remedial classes for students.
- m) Initiative for publishing a "Gazetteer of Dantan" on different aspects as social responsibilities.
- n) Proposal invites to the departments for International Webinar series in the college.
- o) Initiative for Mentor-Mentee programme of all students during Covid-19 pandemic.

It is unanimously resolved the above-mentioned proposal and the Chairman & IQAC Co-ordinator be requested to take appropriate steps in this regard.

  
(Dr. P. K. Mishra)  
Principal  
Bhatter College, Dantan  
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## **ACTION TAKEN REPORT FOR THE YEAR 2020-2021**

Some of the departments, NSS and UBA were organised several webinars.
Awareness Programmes are done by the NSS for Protection of Environment, No spitting drive etc.
Applied for skill-based Job oriented certificate courses under National Skills Qualifications Framework (NSQF) and approved by the UGC.
College Website has been upgraded to cater the need of the students during pandemic. Departmental wise Study materials prepared by the teachers are uploaded as per syllabus.
Teachers were oriented for online teaching and learning in participating different webinars organised by the different institutions. Regular meeting of the Academic sub-committee encouraged the teachers to cope with online teaching& learning.
Career Competency Development Programme of the College for VI semester could not hold due to pandemic.
MOU signed with West Bengal Board of Biodiversity, Dantan Circle
Career awareness Programme held in collaboration with RICE but Career Competency Development Programme of the College for VI semester could not hold due to pandemic
Two departments prepared for introduction of add-on course but due to lockdown the course could not implemented
Expanded class rooms
In library Well-customized Web-OPAC facility is now offered seamlessly for 24*7 hours from off-campus also.
Online Remedial classes for students has been done
Initiative taken for publication of "Gazetteer of Dantan is in process.
Some Webinars are held during the period 2020-21
During Pandemic Some extent of the Mentor-Mentee programmes has been done

  
(Dr. P. K. Mishra)  
Principal  
Bhatter College, Dantan  
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